



**PERMISSION TO INCLUDE
NON-OWNED NOT-IN-POSSESSION MATERIALS
IN USHRAB ARCHIVAL GRANT PROJECT**

All or some of the materials included in the project [title of project] are owned by and in the possession of [name of organization who owns the materials] hereinafter referred to as "Owner/Representative." This form's purpose is to document the Owner/Representative's permission for [organization applying for grant] (hereinafter referred to as "Grant Applicant") to include and use their materials in the Grant Applicant's project. The Grant Applicant understands that it is the Grant Applicant's responsibility to secure usage permissions from the Owner/Representative including permission to work with the materials during the grant period as well as permission to make available online and/or in-person copies produced as part of this grant project.

I understand that, if awarded, the materials identified in this grant application will be part of a Utah State Historical Records Advisory Board (USHRAB) grant project and, as the Owner/Representative, I give permission for the Grant Applicant to access and use these materials as described in the grant application. As the Owner/Representative, I or the organization I represent will retain all the original materials upon the completion of the grant project. If this grant is awarded, I understand that the Grant Applicant must be able to provide public access (this can be online and/or in-person) to copies of the materials produced as part of this grant project. I understand that I will not receive any compensation for the use and/or display of Owner/Representative's materials. I understand that the only compensation Owner/Representative is eligible to receive is as a worker on

this project and that compensation is in agreement with the wage stated on the Budget Sheet submitted with this application.

With this understanding, I have reviewed the materials described below and grant my permission for [organization applying for USHRAB Grant] to use my materials for this grant application and for the grant if awarded.

Name of Owner or Representative [PLEASE PRINT]

Name of Organization in Possession of Materials (if applicable)

Signature of Owner or Representative

Date Signed

Please describe the materials that are not owned by the grant applicant below.